

## Independent Living Application Form

### Who can apply for Independent Living points?

- Applicants who need to move house to **provide** help to a person to help them to live independently and maintain their tenancy
- Applicants who need to move house to **receive** help from a person to help them live independently in their new home

When assessing applications for Independent Living points the following criteria is taken into consideration:

- Type of help required
- Frequency of help
- Distance between person providing help and receiver
- The mode of transport

A person will only qualify for Independent Living points if:

- The travelling time/distance between the helper and the person receiving help is being significantly reduced by moving to the same town or village. Where there is limited availability or no Registered Social Landlord (RSL) stock we will consider a move to a nearby location.
- The current travelling time/distance involved is too great to be considered reasonable with the mode of transport available.

What you should do:

- Complete all questions including the declaration on the application form, please print clearly and provide as much detail as possible
- If you need assistance to complete this form, please call us on 0300 123 1230
- Return the completed form to:

Homes4D&G  
Freepost  
RTHU-YASL-XCJC  
DG12 6AJ

What happens next?

- The information you provide will be used to make an assessment
- We may contact you for further details
- We will write to you when a decision regarding your application has been made

**All information provided will be treated in the strictest confidence and in compliance with the Data Protection Act 1998.**

If this form is not fully completed and signed we will not be able to carry out an assessment, and your application form will be returned to you.

### Independent Living Application Form

Housing Application number		
Surname:	Title (Mr, Mrs, Miss, Ms):	
First Name(s):	Date of Birth:	
Address:  Postcode:  Contact Tel No:		

**Section 1 – to be completed by**

- Applicant who need to move house to **provide** help to a person to help them to live independently and maintain their tenancy

**Name & address of the person you are going to provide help to:**

Tel No.

Their relationship to you:

	Yes (v)	No (v)
Is the person that you need to provide help to in receipt of Disability Living Allowance (DLA), Personal Independence Payment (PIP), Attendance Allowance (AA) or Constant Attendance Allowance?		

	Yes (v)	No (v)
Do you receive Carers Allowance (CA) for the person that you provide help to?		

**Section 2 – to be completed by**

- Applicants who need to move house to **receive** help from a person to help them to live independently in their new home

**Name & address of the person who you will be receiving help from:**

Tel No.

Their relationship to you:

	Yes (v)	No (v)
Are you in receipt of Disability Living Allowance (DLA), Personal Independence Payment (PIP), Attendance Allowance (AA) or Constant Attendance Allowance?		

	Yes (v)	No (v)
Does this person receive Carers Allowance (CA) for you?		

**Please answer all the questions as fully as possible**

**1. Type of Help**

Please provide details of the help you are providing, or help that you are in receipt of, and why a move of accommodation will benefit both the person providing the help and the person in receipt of help.

**2. Frequency of help**

Please provide details of the frequency of the visits required to give/receive help

<b>Frequency</b>	<b>Please tick(✓)</b>
Multiple times per day	
Once per day	
Once per week	
2-3 times per week	
Weekends only	
4+ times per week	
Other (please state below)	

Any additional information

### 3. Distance between person providing help and receiver

Please provide us with the travelling distance between the person providing the help and the receiver

Distance (one way)	Please tick(v)
0-1 mile	
1-2 miles	
2-4 miles	
5-9 miles	
10-19 miles	
20-49 miles	
50-99 miles	
100+ miles	

### 4. The mode of transport

Please provide us with the main mode of transport that is used between the person providing the help and the receiver.

Main Mode of Transport	Please tick(v)
Walking	
Bicycle	
Motorbike	
Car	
Public Transport – Bus	
Public Transport – Train	
Private Car Hire (taxi)	
Other (please state)	

### Declaration

I will tell Homes4D&G immediately if there is any change to the circumstances I have declared on this application. These changes will include:

- Change of address of person providing or receiving help
- Change in main mode of transport
- Change in the level of help provided, or if help no longer required

I also agree that the Registration Assistant can share this information with relevant members of staff within the partners of Homes4D&G and the outcome of this application is going to be added to the Homes4D&G Common Housing Register and will be shared with any or all of the landlords using the register.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_