



### Mutual Exchange Template

Please complete all fields – your mutual exchange advert will not be approved until these are all completed.

#### Section 1

Your current property – please answer all in this section especially name, email and telephone number and current rent.

\* Denotes a required field

## Add your details and contact information —

Address \*

(Please provide your full address and postcode)

Contact Name\*

Email\*

Do you currently have a transfer application registered with Homes4D&G?\*

- Yes  
 No

Who is your current landlord?\*

Are you looking for a bigger home or a smaller home?\*

Your current landlord will be one of the Homes4D&G partners – DGHP, Home Scotland, Irvine Housing or Cunninghame Housing Association.

The following questions relate to your **current property** – please choose the most appropriate answer from the drop down menus. **Each question is a required field.**

## Your home

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Location\*

Enter Town/Area\*

Rent\*

Make sure you enter a whole number here eg 75, not 75.14

Rent Payment Time\*

Property Type\*

Bedrooms\*

How many bedrooms does the house have?

Heating type\*

Tell us what type of heating is in your current property

**Please attach a minimum of one (1) external front photo as well as a photo of the main rooms/outdoor space (bedroom, kitchen, bathroom, garden).**

You want your property to look its best – these photos are the first impression anyone considering a mutual exchange will see so try to take photos that show your property well!

Does your property have an outside space?\*

Does your current home have parking?\*

Image  No file chosen

Additional Images  No file chosen

No file chosen

No file chosen

## Section 2

About the property you are looking to move into (your exchange).

Please choose at least one (1) location/property type. Each question is a required field.

### About your swap

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Location\*

Where do you want to live?

- Annandale and Eskdale
- Nithsdale
- Stewartry
- Wigtown

Enter Town/Area\*

Please separate your area choices with a comma

Property Type\*

What type of property would you like to live in?

- Four in a block flat - ground floor
- Four in a block flat - Upper Floor
- Flat - Lower ground
- Flat - Ground Floor
- Flat - 1st Floor
- Flat - 2nd Floor
- Flat - 3rd Floor
- Flat - 4th Floor or above
- Maisonette - Ground Floor
- Maisonette - Upper Floor
- Bedsit - Bungalow
- Bedsit - Ground Floor
- Bedsit - Upper Floor
- Sheltered Accommodation
- House - Detached (with internal stairs)
- House - Semi-Detached (with internal stairs)
- House - Terraced (with internal stairs)
- Bungalow - Detached
- Bungalow - Semi-Detached
- Bungalow - Terraced
- Amenity - Bungalow
- Amenity - Flat

Bedrooms\*

How many bedrooms do you require

1 Bedroom ▼

Rent\*

How much are you willing to pay in rent?

Any amount ▼

How did you hear about us?\*

**Please read the terms and conditions within the mutual exchange form before submitting your listing and ensure you have completed all required fields. If required information is missing it may delay your listing from appearing on Homes4D&G House Exchange the missing details are provided.**

**This service is free and only available to tenants of our partner landlords living in Dumfries and Galloway.**

**We recommend applicants check our website regularly to search for other exchange listings in order to maximise your chances of moving. In addition we also recommend that you take a look at both our other housing options and our available properties page as these may also include properties of interest to you.**

**If you find a property that you are interested in, you can contact the tenant/organisation who has advertised the property to discuss the swap/move.**

**Any questions, please contact Homes4D&G on 0300 123 1230 (open 8am-7pm Monday – Friday).**